

**FORT KNOX SPOUSES & COMMUNITY CLUB**  
**VENDOR CONTRACT**

1. Fort Knox Spouses & Community Club Members (including Associate Members) are charged \$20 per table and non-members are charged \$25 per table. The money will be collected at each luncheon, and table fees are non-refundable. **Donations for the opportunity drawings are no longer required.**
2. You must give notice the Friday prior to each luncheon if you are going to cancel. If you do not give appropriate notice, you will be charged the cost for your table. If payment is not received prior to the next luncheon you wish to attend as a vendor, we will not reserve a table for you until payment is received.
3. There will be no assigned tables. It will be first come, first served. The luncheons start at **11:30 a.m.** and are held at the Leader's Club. You may show up anytime after **9:00 a.m.** to set up your table. Shopping usually begins at 10:30 a.m.
4. All vendors are required to have a commercial solicitation permit that can be obtained from the Commercial Solicitation Office. To obtain this permit (at no cost to you), contact Susan Frazier at 502-624-4320.
5. Please put a check next to the months you plan on attending. Dates are subject to change. Please see [www.fortknoxsc.org/calendar.asp](http://www.fortknoxsc.org/calendar.asp) for the current listing of specific dates. (Please be aware some months may be an evening event or not have vendor tables available, please click on each date for details).

September \_\_\_\_\_  
October \_\_\_\_\_  
November \_\_\_\_\_  
December \_\_\_\_\_  
January \_\_\_\_\_  
February \_\_\_\_\_  
March \_\_\_\_\_  
April \_\_\_\_\_  
May \_\_\_\_\_

6. If there are duplicate vendors selling the same items (under the same company name) we will contact you so we can discuss splitting up the luncheon dates. We are only able to accommodate 16 tables at each luncheon so we will sign up vendors as we get the contracts back.
7. If you are interested in having lunch with us, please contact me at [2ndvice@fortknoxsc.org](mailto:2ndvice@fortknoxsc.org) for luncheon reservations. You will need to email for every month you want a lunch.
8. Individuals/vendors are responsible for bank fees incurred due to returned checks for insufficient funds. I have read and understand the terms in this contract.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_

Please return one copy of the contract, and a copy of your commercial solicitation permit, to:

Fort Knox Spouses & Community Club  
Attn: 2<sup>nd</sup> Vice President  
P.O. Box 177  
Fort Knox, KY 40121  
[2ndvice@fortknoxsc.org](mailto:2ndvice@fortknoxsc.org)